

**Social Work Scotland (SWS) Ltd**  
Company number: SC317274

## **Notice of Annual General Meeting of the Association**

Notice is hereby given that the Annual General Meeting of the association will be held at **09:30 – 13:00 on Tuesday 24 November 2020, on MS Teams**, to carry out the following business.

- 09:30 Welcome** from the event Chair, David Lee
- 09:35 Opening remarks** from the Convener of Social Work Scotland, Kathryn Lindsay
- 09:45 Highlight reports from Social Work Scotland's Standing Committees**
- 10:20 Annual Accounts for the Year to 31 March 2020**  
Members are asked to:
- Note the Treasurer's summary report and the consolidated Annual Report and Financial Statement for the Year to 31 March 2020 – **see accompanying papers 1 and 2**
  - Note that the accounts have been audited by MHA Henderson Loggie, and approved by the Board of Directors (on 16.10.2020).
- 10:30 Leading change: Insights from Implementation Science**, Melissa Van Dyke, Expert Advisor for Implementation, University of Strathclyde
- 11:00 Comfort break**  
*During this break please submit questions for Melissa via the meeting 'chat'.*
- 11:10 Leading change: Insights from Implementation Science - Q&A / Discussion**
- 11:40 Election of Directors**  
Members are asked to:
- Note the Call for Nominations – **see accompanying paper 3**
  - Nominate members for relevant positions on the Social Work Scotland's Board of Directors
  - Approve / reject nominations at the Annual General Meeting. *(Please note, votes are restricted to Ordinary and Executive Members.)*

**11:45 Development of the Association: Strategic Priorities 2021-24**

**12:30 Concluding remarks from the new Convener of Social Work Scotland –  
Alison Gordon**

**Issued on behalf of Social Work Scotland Ltd's directors**

**Date of notice: 22 October 2020**

**Registered office:**

Social Work Scotland Ltd  
Mansfield Traquair Centre  
15 Mansfield Place  
Edinburgh  
EH3 6BB

**Notes to this Notice of Annual General Meeting**

- a) The complete [Memorandum and Articles of Association](#) (November 2019) are available on the Social Work Scotland website.<sup>1</sup>
- b) All members are welcome to attend the Annual General Meeting, but only Ordinary and Executive Members may vote on resolutions and the election of Directors. Other polls may be called during the meeting, in which all members can participate; the Chair will make clear if and when this applies.
- c) No business shall be transacted at any general meeting unless a quorum is present; 20 voting members shall be a quorum.
- d) Due to coronavirus restrictions the 2020 Annual General Meeting will be held on Microsoft Teams. Parts of the meeting may be recorded; attendees will be notified in advance.
- e) A resolution or election shall be decided by members indicating 'Yes' or 'No' via digital polling software.
- f) An "ordinary resolution" requires a majority vote (taking account only those votes cast in favour as compared with those votes cast against, and (as applicable) the Convenor's casting vote).
- g) A "special resolution" requires 75% or more of the votes cast on the resolution to pass. For the avoidance of doubt, a 75% majority relates only to the number of votes cast in favour of the resolution as compared with the number of votes cast; no account shall be taken of abstentions or members absent from the meeting.
- h) Members who have general queries about the Meeting should contact the Association at [admin@socialworkscotland.org](mailto:admin@socialworkscotland.org)

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<sup>1</sup> <https://socialworkscotland.org/wp-content/uploads/2020/09/SWS-Articles-of-Association-Final-November-2019.pdf>