**Throughcare Assessment for Release on Licence**

**Report Template**

|  |
| --- |
| **Personal details** |
| **Name** |  |
| **Age** |  |
| **D.O.B** |  |
| **Sex** |  |
| **Prison Number** |  |
| **Establishment** |  |
| **Date of sentence** |  |
| **Offence(s)** |  |
| **Length of sentence** |  |
| **Parole qualifying date** |  |
| **Earliest date of liberation** |  |
| **Sentence Expiry Date** |  |
| **Proposed release address** |  |
| **Report author (PBSW)** |  |
| **Report author (CBSW)** |  |
| **Contact details (PBSW) [Office & email]** |  |
| **Contact details (CBSW)****[Office & email]** |  |
| **Date of report submission** |  |
| **Schedule 1 offender** | **YES □** | **NO □** |

|  |
| --- |
| 1.1. Version Control  |
| Version | Revision Date | Revision Summary | Author |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| * 1. **Basis of Report**
 |
| This section should be completed by PBSW in consultation with CBSW |
| Lead Writer: | Other contributor(s): |
|  |

|  |
| --- |
| * 1. **Case Summary**
 |
| This section should be completed by PBSW in consultation with CBSW |
| Lead Writer:  | Other Contributor(s): |
|   |
| **1.3 Analysis of Offending**  |
| This section should be completed by PBSW in active collaboration with CBSW |
| Lead Writer  | Other Contributor(s) |
|  |

|  |
| --- |
| **1.4 Statement in relation to Risk of Serious Harm**  |
| This section should be completed by PBSW in active collaboration with CBSW |
|  |
| Lead Writer: | Other Contributor(s):  |
|  |

|  |
| --- |
| **1.5 Plans for release and the practitioner’s professional evaluation**  |
| This section should be completed by PBSW in consultation with CBSW |
| Lead Writer  | Other Contributor(s);  |
|  |

|  |
| --- |
| **1.6 Proposed Release Address**  |
| This section should be completed by CBSW in consultation with PBSW |
| Lead Writer:  | Other Contributor(s):  |
|  |

|  |
| --- |
| **1.7 Family and Relationships**  |
| This section should be completed by CBWS in consultation with PBSW |
| Lead Writer:  | Other Contributor(s):  |
|  |

|  |
| --- |
| **1.8 Victim Considerations** |
| This section should be completed by CBSW in consultation with PBSW |
| Lead Writer  | Other Contributor(s):  |
|  |

|  |
| --- |
| **1.9 Recommendations to the Parole Board including plans for release and licence conditions.** |
| This section should be completed by CBSW in active collaboration with PBSW |
| Lead Writer :  | Other Contributor(s):  |
|  |

|  |
| --- |
| Community Based Social Worker |
|  |  |
| Signature | Date |

|  |
| --- |
| Prison Based Social Worker |
|  |  |
| Signature | Date |