**Throughcare Assessment for Release on Licence**

**Report Template**

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| --- | --- | --- |
| **Personal details** | | |
| **Name** |  | |
| **Age** |  | |
| **D.O.B** |  | |
| **Sex** |  | |
| **Prison Number** |  | |
| **Establishment** |  | |
| **Date of sentence** |  | |
| **Offence(s)** |  | |
| **Length of sentence** |  | |
| **Parole qualifying date** |  | |
| **Earliest date of liberation** |  | |
| **Sentence Expiry Date** |  | |
| **Proposed release address** |  | |
| **Report author (PBSW)** |  | |
| **Report author (CBSW)** |  | |
| **Contact details (PBSW) [Office & email]** |  | |
| **Contact details (CBSW)**  **[Office & email]** |  | |
| **Date of report submission** |  | |
| **Schedule 1 offender** | **YES □** | **NO □** |

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| 1.1. Version Control | | | |
| Version | Revision Date | Revision Summary | Author |
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| * 1. **Basis of Report** | |
| This section should be completed by PBSW in consultation with CBSW | |
| Lead Writer: | Other contributor(s): |
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| * 1. **Case Summary** | | |
| This section should be completed by PBSW in consultation with CBSW | | |
| Lead Writer: | Other Contributor(s): | |
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| **1.3 Analysis of Offending** | | | |
| This section should be completed by PBSW in active collaboration with CBSW | | | |
| Lead Writer | | Other Contributor(s) | |
|  | | | |

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| **1.4 Statement in relation to Risk of Serious Harm** | |
| This section should be completed by PBSW in active collaboration with CBSW | |
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| Lead Writer: | Other Contributor(s): |
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| **1.5 Plans for release and the practitioner’s professional evaluation** | |
| This section should be completed by PBSW in consultation with CBSW | |
| Lead Writer | Other Contributor(s); |
|  | |

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| **1.6 Proposed Release Address** | |
| This section should be completed by CBSW in consultation with PBSW | |
| Lead Writer: | Other Contributor(s): |
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| **1.7 Family and Relationships** | |
| This section should be completed by CBWS in consultation with PBSW | |
| Lead Writer: | Other Contributor(s): |
|  | |

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| **1.8 Victim Considerations** | |
| This section should be completed by CBSW in consultation with PBSW | |
| Lead Writer | Other Contributor(s): |
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| **1.9 Recommendations to the Parole Board including plans for release and licence conditions.** | |
| This section should be completed by CBSW in active collaboration with PBSW | |
| Lead Writer : | Other Contributor(s): |
|  | |

|  |  |
| --- | --- |
| Community Based Social Worker | |
|  |  |
| Signature | Date |

|  |  |
| --- | --- |
| Prison Based Social Worker | |
|  |  |
| Signature | Date |